

Concordia University
Office of Student Conduct
Frequently Asked Questions (FAQ's) about the Conduct Process

How does the conduct process work?

The first step in the conduct process is to read over the "Notice to Appear" letter you received via your CUW email. Follow the steps outlined in the letter, such as making an appointment with your Conduct Officer and reviewing the appropriate conduct code policies. Show up to the scheduled appointment for the Informal Administrative Resolution meeting. During this meeting, you can make your case and/or accept responsibility for the violation. The Conduct Officer will render a finding of For Information Only (similar to "charges dismissed"), Not Responsible, or Responsible. If your case goes beyond this initial meeting, refer to the questions below.

What happens if I'm found Responsible for a violation but I didn't do it?

If you do not accept the finding of Responsible for the violation, you will be referred to a Formal Hearing (either Formal Panel Hearing or Formal

How do I pay the fine associated with the violation?

The fine will be posted automatically on your student account after the 10th of the next month upon receiving notification of the fine. For example, if your hearing is held on September 15, and you accept the finding of Responsible and the sanctions, the fine will be posted on October 10. You can